# **Instructions for CE Students Admissions Update Application Process**

Student navigates to <a href="www.slcc.edu">www.slcc.edu</a>. The application works best on a Chrome or Firefox. Please avoid using Internet Explorer or Edge. Click on "Apply Now" icon. Then "Yes! I want to Apply Now"



Students who applied to SLCC before May 15, 2019 will need to Create an Application Login.

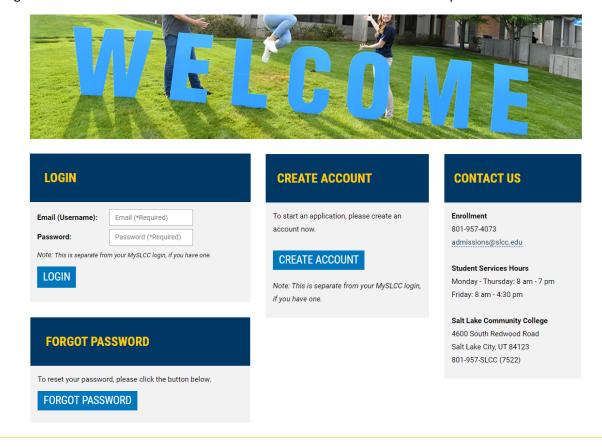


CREATE APPLICATION LOGIN		
irst Name		
First Name (*Required)		
ast Name		
Last Name(*Required)		
Email		
Email(*Required)		
Create Password		
Password(*Required)		
Confirm Password		
Confirm Password(*Required)		

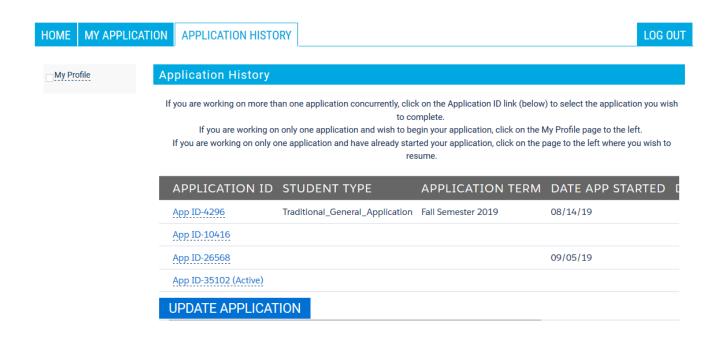
BACK TO LOGIN	
To log in to your appl return to the login sc	ication account, please reen.
BACK TO LOGI	IN
Note: This is separate	e from your MySLCC login

CONTACT US	
Enrollment	
801-957-4073	
admissions@slcc.edu	
Student Services Hours	
Monday - Thursday: 8 am - 7 pm	
Friday: 8 am - 4:30 pm	
Salt Lake Community College	
4600 South Redwood Road	
Salt Lake City, UT 84123	
801-957-SLCC (7522)	

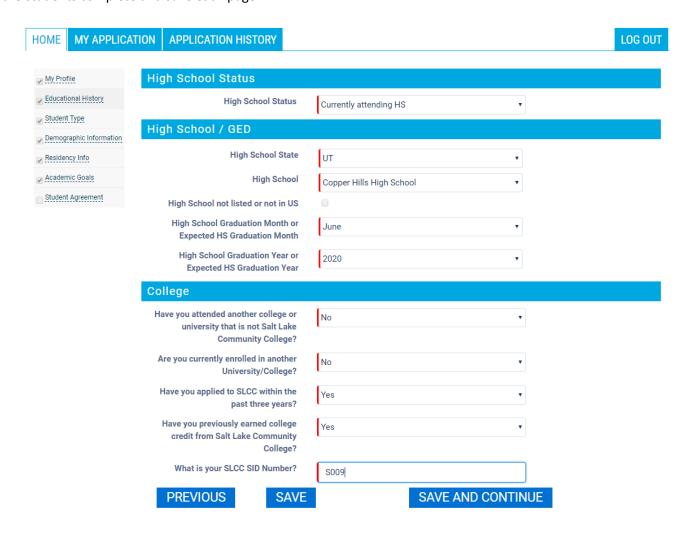
Students who have applied to SLCC since May 15, 2019 click on "Back to Login". They need to enter their previous username (email address) and password. If they do not remember their password for the application, they can click on the "Forgot Password" icon to have a link sent to their email address to reset the password.



If they don't remember what email they used for the application the student can click on "Create Account" and will be directed back to the Create Application Login Page. Once the student has logged into the Admissions Application Portal, click on the Application History tab and then "UPDATE APPLICATION" icon, select the active application.

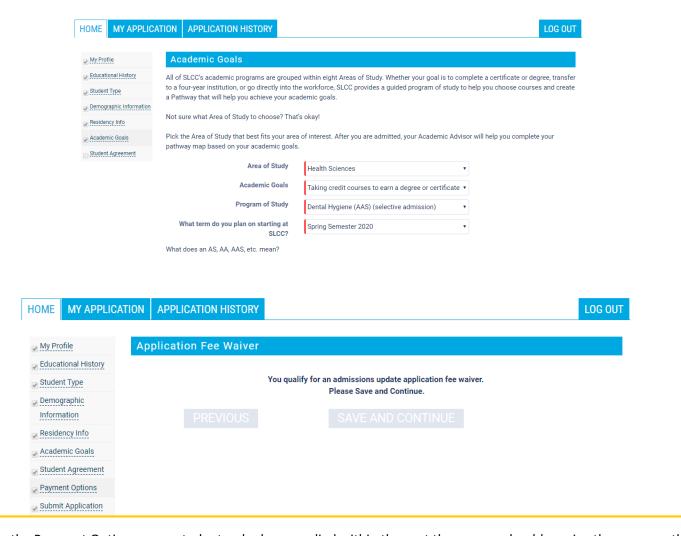


Students who applied before May 15, 2019 will be directed to the "My Application" tab. All students will be required to complete and submit the entire application. An Index to the pages of the application will populate on the left side as the students complete and save each page.

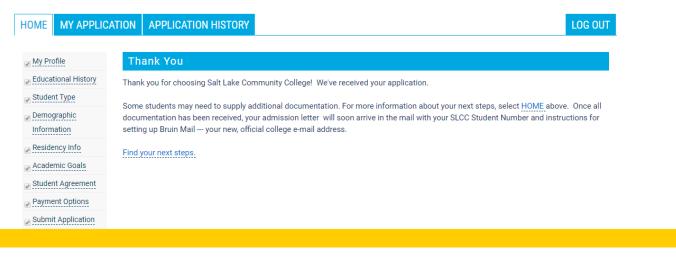


In order to receive the Admissions Application Update fee waiver, the student will need to answer YES to the question "Have you applied to SLCC within the past three years?". They will also need to enter their SLCC SID number in order to receive the fee waiver.

All questions marked in red are required to be answered. These questions must have data entered in order to Save and Continue with the next page. Students who select the Traditional/General student type will be asked to select an Area of Study, Academic Goal, Program of Study and start term on the Academic Goals page.



On the Payment Options page, students who have applied within the past three years should receive the message they qualify for an admission update application fee waiver. The student still needs to click on the "Save and Continue" icon to the "Submit Application" page and click on "Submit Application".



The application has NOT been submitted unless the student sees the "Thank You" message with instructions to click on the HOME tab to find their next steps and other links to different SLCC Resources.



# APPLICATION STATUS

Profile Created
Application In Pr

Application In Progress

# RESOURCES

- Academic Advising
  Academic Calendar
  Areas of Study
  Books
  Campus Locations
  Concurrent Enrollment
  Course Catalog
  Early Errollment
  Financial Ald
  First Year Experience
  International Student Services

# ADDITIONAL INFO REQUIRED

### **General Student Information**

Thank you for applying to Salt Lake Community College. No additional information is required, but a few extra things could speed up your time to degree.

If you have them, why don't you send us these?

- ACT or SAT scores via an official high school transcript these must be
- sent to SLCC directly from your high school.

  Transcripts from other colleges or universities we can evaluate these for transfer credit.

### LOG IN TO MYSLCC

mySLCC

del district services and analysis and analysis of the analysis of the

# **CONTACT US**

CONNECT WITH US

**y** in **f** 

You mitte

801-957-4073 admissions@slcc.edu

Monday - Thursday: 8 am - 7 pm Friday: 8 am - 4:30 pm

4600 South Redwood Road